

YERBA BUENA GARDENS
CONSERVANCY

Board of Directors Meeting
Wednesday, December 14, 2022, 12:00–1:30 pm
via Zoom
<https://us02web.zoom.us/j/4430185614>
Meeting ID: 443 018 5614
+16699006833, 4430185614# US (San Jose)

All Yerba Buena Gardens Conservancy Board meetings are open to the public. Attendees may address the Board on items appearing on the agenda during the discussion of those items and may also address the Board on items not on the agenda during the General Public Comment period, so long as the matters addressed fall within the scope of the Board’s authority. Each speaker shall have up to 2 minutes to address the Board.

PLEASE NOTE: The times listed next to each agenda item are suggestions only. The Conservancy reserves the right to take up any agenda item at any time after the posted meeting time, and in any order, at the discretion of the Chair or by a vote of majority of the members present.

AGENDA

- A. **CALL TO ORDER AND REVIEW OF PUBLIC COMMENT GUIDELINES** (12:00pm)
- B. **INTRODUCTIONS**
- C. **ANNOUNCEMENTS AND REQUESTS FOR INFORMATION AND FUTURE AGENDA ITEMS**
- D. **GENERAL PUBLIC COMMENT ON ITEMS NOT ON AGENDA**
- E. **REVIEW/DISCUSS/APPROVE** a resolution of the Board of Directors of the Yerba Buena Gardens Conservancy confirming the continuation of virtual meetings for the next 30 days as meeting in-person presents an imminent risk to the health and safety of attendees, subject to the re-ratification every 30 days by the Full Board or Executive Committee.
- F. **APPROVE MINUTES** from September 14 Board Meeting. (Bukowski)
- G. **EXECUTIVE COMMITTEE REPORT** (Bukowski)
 - 1. **RECEIVE UPDATE** on November 9 Executive Committee meeting.
 - 2. **RECEIVE UPDATE** on executive director search process.
 - 3. **REVIEW/DISCUSS/APPROVE** Seventh Amendment to the Yerba Buena Gardens Programming Agreement with Yerba Buena Arts and Events extending the term through December 31, 2023.
 - 4. **REVIEW/DISCUSS/APPROVE** Eleventh Amendment to the Museum Operating Agreement with Children’s Creativity Museum extending the term through December 31, 2023.
- H. **NOMINATING COMMITTEE UPDATE** (Jeffries)
 - 1. **RECEIVE UPDATE** on process to fill open Board seats.
 - 2. **REVIEW/DISCUSS/APPROVE**
 - i. Sara Fenske Bahat as a nomination from the Community to fill a seat representing Yerba Buena cultural organizations.
 - ii. Scott Rowitz as a nomination from the YCBCD to fill the seat representing the YCBCD as of January 1, 2023.
- I. **GARDENS OPERATIONS COMMITTEE REPORT** (Li)
 - 1. **RECEIVE UPDATE** on December 13 Operations Committee meeting.
 - 2. **RECEIVE UPDATE/DISCUSS** Children’s Creativity Museum exterior design improvements.

3. **RECEIVE UPDATE/DISCUSS** temporary directional signs on existing sign fixtures.
 4. **RECEIVE UPDATE/DISCUSS/APPROVE** service agreement with Gardeners Guild Inc. for Landscaping Services for the period January 1, 2023-December 31, 2024, for an expected total expenditure in FY22/23 of \$487,862 and 23/24 of \$542,896.
- J. **FINANCE COMMITTEE REPORT (McKenzie)**
1. **RECEIVE UPDATE** on November 22 Finance Committee meeting.
 2. **REVIEW/DISCUSS** YTD Financials.
 3. **REVIEW/DISCUSS/APPROVE** draft FY23 budget for submission to City of San Francisco Department of Real Estate.
- K. **AUDIT COMMITTEE REPORT (Tang)**
1. **REVIEW/DISCUSS/APPROVE** the FY22 audit.
- L. **EXECUTIVE DIRECTOR UPDATE (Rowitz)**
1. **RECEIVE UPDATE** on capital projects.
- M. **CLOSED SESSION (1:00pm) (Bukowski)**
1. **PUBLIC EMPLOYEE APPOINTMENT** [Gov. Code section 54957(b)(1)]
 - i. Title: Executive Director
- N. **REPORT FOLLOWING CLOSED SESSION**
- O. **ADJOURN**

Upcoming Meetings

- **Full Board of Directors**
 - March 8, 2023
 - June 14, 2023
- **Executive Committee**
 - February 8, 2023
 - May 10, 2023
- **Finance Committee**
 - February 1, 2023
 - May 3, 2023
- **Gardens Operations Advisory Committee**
 - January 10, 2023
 - April 12, 2023
- **Capital Advisory Committee**
 - March 1, 2023
 - June 7, 2023
- **Audit Committee**
 - tbd
- **Nominating Committee**
 - As needed, dependent on community seat vacancies